

MOM

Date: 19th July 2020

1. Post fee clearance students status has been made active. Ms Sakshi is to share a new list of students with teachers so that retest can be conducted.
2. Examination dept. was instructed to frame **new date sheet** for **Retest of Assessment -2** for those students who were not able to appear in the exams due to pending fee amount. Circular comprising new date sheet to be shared with kids.
3. With the onset of Assessment -2 and removing names from ERP, due to non clearance fee. has led to **successful recovery** of some amount of school fee. Teachers keep motivating parents to pay the fee.
4. Regarding **homework assignments**, teachers of classes 1 to 5 are required to award grades and (6 -8) to award marks out of 5. Ms Srishty is to share the format for the same. Teachers are required to submit the complied list of Assessment 2 + h. w marks/grades with Ms Mammta by
5. **E- Certificates** are ready. Subject in-charges are required to share the names of kids for awarding certificates who have done appreciable work during subject weeks and to share the same with class in-charges.